



146 High Street, Ipswich, MA 01938 | hi@thelittleslounge.com

Play Assistant

Reports To: Operations and Event Manager

FLSA Status: Non-Exempt

Job Summary:

The Play Assistant helps create a safe, fun, and welcoming environment for children and families at the café and indoor play space. This role supports day-to-day operations by supervising play areas, engaging with children during activities, assisting with events and classes, and ensuring guests have a positive experience. The Play Assistant serves as a friendly and attentive resource for parents while fostering a playful, clean, and safe atmosphere for kids.

Supervisory Responsibilities:

- None.

Essential Duties and Responsibilities:

Play Area & Guest Support

- Supervise children in the play areas, ensuring safety and positive interactions.
- Engage with children through age-appropriate play, crafts, and activities.
- Greet families, answer questions, and provide excellent customer service.
- Enforce play area rules and guidelines in a kind and professional manner.

Event & Program Support

- Assist with setup, facilitation, and cleanup of classes, workshops, and private parties.
- Support event staff with themed activities and events.
- Help prepare craft materials, games, and play equipment.

Operations Support

- Maintain a clean and organized play environment throughout the day.
- Monitor toys and equipment for cleanliness and safety; sanitize as needed.
- Assist café staff during peak times, as directed (light food/drink service, clearing tables, etc.).
- Report any safety or maintenance concerns promptly to management.
- Performs other related duties as assigned.

Required Skills/Abilities:

- Friendly, outgoing personality with strong interpersonal skills.
- Enthusiasm for working with children and families.
- Ability to multitask and remain attentive in a lively environment.
- Strong communication skills with children and adults alike.
- Dependable team player with a positive attitude.



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Education and Experience:

- High school diploma or equivalent required.
- Prior experience in childcare, recreation, hospitality, or customer service preferred.
- CPR/First Aid certification (or willingness to obtain) required.

Physical Requirements:

- Must be able to stand and move for extended periods.
- Must be able to bend, lift, and carry up to 25 pounds.
- Ability to navigate play structures and assist children when needed.
- Comfortable working in a busy, energetic environment.

Compensation

This is a part-time role with a flexible schedule, typically requiring 20 to 30 hours per week. Hours may vary based on business needs, events, and programming.

Wage Range: \$18.00-\$20.00 per hour

This job description is intended to outline the primary responsibilities and qualifications for the Play Assistant position. It is not an exhaustive list of duties and may be subject to change based on business needs.